



AREEJ ALQRAINI

Profile

Highly-motivated engineer experienced in delivering quality results across demanding projects. Applies excellent systems understanding and engineering knowledge to resolve complex technical issues. Evolves thinking and practices to improve department abilities and opportunities.

Contact

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Experience

General Computer Department Engineer

Droob AlAsala and AlMoasara Schools-Amman, Jordan | 07/2011-08/2013

A private school located in Muqablen, Jordan.

- Establishing the Department of the General Computer Division in the Academy and obtaining a certificate of praise from the Department of Special Education and work to upgrade the department in a professional way to the level of aspirations and goals of the Academy.
- Preparing and entering basic data for students, teachers and administrative staff and their qualifications, and entering classroom and non-classroom data electronically and on paper.
- Preparing analytical studies of the academic monthly, quarterly and annual results for each stage by calculating the arithmetic average pass and failure rates, averages, etc. through the use of Microsoft Excel.
- Establishing the King Abdullah II Award Committee, and following up the work of the committee to do what is required of them.
- Implemented applications using high voltage power equipment and followed all critical safety measures and rules.
- Tested, validated and maintained networking services based on solution designs.
- Provided technical support to troubleshoot, repair and maintain operational efficiencies in hydraulic, mechanical and electrical systems.
- Managed maintenance data records and tracked maintenance and operating information for onsite reference.

Trainee Engineer

Cairo Amman Bank - Amman, Jordan | 07/2005-11/2005

The Cairo Amman Bank is a full-service bank in Jordan and Palestine, with head office in Amman. The head office for the Palestinian territories is in Ramallah. The bank operates about 84 branches and offices in Jordan and 21 in the Palestinian territories.

- Completed tasks efficiently and timely, as instructed by engineering managers.
- Tested prototypes and standard products and wrote reports to document results.

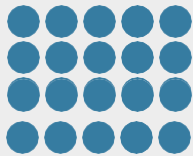
Trainee Engineer

Arab Bank-Amman, Jordan | 08/2005 - 9/2005

- Completed daily list of assignments, contributing to engineer team by handling basic tasks and learning new skills.
- Shadowed senior staff members and asked questions to advance engineering knowledge.

Skills

MicrosoftOffice
EduWave
EMISS
Computer
Maintenance



Languages

Arabic
Native

English
Proficient

Education

Montessori Methodology Diploma in Education

American Montessori Center- Amman, Jordan 2025.

Bachelor of Science Computer Engineering

Princess Sumaya University for Technology-Amman, Jordan | 2001-2006

HighSchool

Sukaina High School-Amman, Jordan | 2000

GPA 90

